



COVID-19 Preparedness and Response Plan

Name of District: Marysville Public Schools

Address of District: 495 E Huron BLVD, Marysville, MI 48040

District Code Number: 74100

Web Address of the District: <https://www.marysville.k12.mi.us/>

Name of Intermediate School District: St. Clair County RESA

Thursday, August 13, 2020



Dear Marysville Parents, Students, and Staff,

This past spring was anything but typical for our school community. The Coronavirus Disease 2019 (COVID-19) forced us to create remote learning plans overnight, deliver instruction in new and unique ways (sometimes without access to technology), and try to maintain a sense of family while being socially distant. On behalf of everyone at Marysville Public Schools, I commend you for coming together during this challenging time. It is clear that when we work together, our students, our staff members and our community flourish; together we are [#1Marysville](#).

This summer, Gov. Whitmer unveiled the [MI Safe Start Plan](#), a guide outlining a phasing structure to support Michiganders as we progress through the COVID-19 pandemic. Additionally, on June 30, 2020, a [MI Safe Schools: 2020-21 Return to School Roadmap](#) was provided to guide educators as they develop their own return to school plans based on each of the phases from the MI Safe Start Plan. With guidance from the St. Clair County Health Department, we are glad to share our plan with you. Included in this plan, you will find:

- Hygiene
- Spacing, Movement, and Access
- Cleaning
- Food Service, Gatherings, and Access
- Athletics
- Screening
- Testing Protocols for Students and Staff
- Responding to Positive Cases, etc.

If you are planning on enrolling your child in our district's "[Vikings Online](#)" virtual program, students must be registered by Thursday, August 27, 2020. For questions specifically related to Vikings Online, please contact Kim Likins at klikins@marysvilleschools.us.

It is also important to remember that, although we are currently planning to host in-person instruction this fall, there is still the possibility of needing to close a classroom, school building or the entire district due to an outbreak of illness. Additionally, there is also the possibility that an increasing number of positive COVID-19 cases may require Gov. Whitmer to return our region or the state back to Phase 3 of the MI Safe Start Plan—meaning that school buildings will not be open to students and instruction must occur remotely. As always, we will provide updates to you via SchoolMessenger, Skyward, and the district's social media accounts.

Please continue to follow all COVID-19 health and safety recommendations from the St. Clair County Health Department and the Centers for Disease Control and Prevention (CDC):

- Cleaning your hands often, either with soap and water for 20 seconds or a hand sanitizer that contains at least 60% alcohol.
- Avoiding close contact with people who are sick.
- Putting distance between yourself and other people (at least 6').
- Covering your mouth and nose with a cloth face covering when around others.
- Absorbing your cough or sneeze with a tissue, then throw the tissue in the trash; clean your hands after throwing away the tissue.
- Cleaning and disinfecting frequently-touched objects and surfaces daily.

It is our goal to ensure equitable access to education for all our students while continuing to maintain a safe and healthy environment for everyone in our school community. If you have any questions, please feel free to contact your student's building principal.

Sincerely,



Shawn K. Wightman, Ed.D.
SUPERINTENDENT
Marysville Public Schools

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Return-2-Learn Advisory Team

The Marysville Public Schools District extends its deepest appreciation to the members of the Return-2-Learn Advisory Team. Each member graciously volunteered their time and brought their deep knowledge and immeasurable passion to provide recommendations that best serve Marysville's educators, school staff, families and students. Their efforts proved to be a source of strength and inspiration in a time of uncertainty, and we thank them sincerely for their leadership and willingness to serve.

Sheryl Fraley	Kim Likins
Kathleen Quain	Michelle Kut
Andrew Lobb	Tim Frikken
Manjana Karnan	Erin Gartland
Nina Rankin	Jay Schultz
Jessica Haag	John Hurley
Becky Biedermann	Andrea Glynn
Janette Mow	Kari Stevens
Lisa Remy	Kimberly Culloty
John Dobat	Holly DeChane
Patty Stephan	Pam Heintz
Nathan Simmons	Mike Roehl
Erin Schwehofer	Karrie Smith
Nicole Winston	Tammy Collard

Preparedness Plan Assurances

The Marysville Public Schools District agrees to meet all of the following requirements of Executive Order 2020-142:

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster-related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the Michigan Safe Start Plan it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the Michigan Safe Start Plan it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by Michigan’s 2020-21 Return to School Roadmap (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phases 1, 2, or 3** of the Michigan Safe Start Plan.
 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April.

District and Building Implementation Plan:

The Marysville Public Schools District will implement a combination of alternative modes of learning in its plan for Phases 1, 2, or 3. This Plan will require students (grades 3-12) to utilize their 1:1 school issued Chromebook devices for the 2020-21 academic year so that they may partake in alternative modes of instruction. However, for families with students in grades Pre-K-2, who currently don’t have access to a device at home, a District 1:1 Chromebook or iPad will be issued to them. In a recent survey sent to families to determine their technology needs, only 1.2% indicated that they don’t have access to a device (e.g., Chromebook, iPad, desktop, etc.), even though 97.6% have the internet. Consequently, devices for these families will be made accessible for pick-up in the school’s lobby or will be delivered to families who don’t have access to dependable transportation.

Elementary staff will engage with their students weekly to provide alternative modes of instruction and support. Instruction will be focused in the four core areas of ELA, mathematics, science, and social studies. Elementary level students (Pre-K-5) will engage in online learning via Google Classroom or any other familiar online platform. Within the platform, instruction will be provided using district curriculum resources, including, but not limited to, SRA/Open Court Reading, EL Education, DreamBox Learning, Eureka Math, Zearn Math, YouTube, or any other familiar online resources. Students will also be encouraged to access supplemental online learning resources for additional reinforcement (i.e., Lexia Reading Core5, Moby Max, DreamBox Learning, etc.). Students without internet access will be provided hard copy instructional materials and grade-level/course resources (e.g., textbooks, workbooks, etc.) to complete their assignments. Teachers and students will engage in synchronous and asynchronous learning and best practices that promote student engagement, consistency, and differentiation. All items will be made available for pickup, mailed or delivered to homes.

Middle school students (grades 6-8) will participate in online learning by way of Google Classroom, myPerspectives ELA, Amplify Science, Eureka Math, or any other familiar online resources, as well as hard copy assignments. The District’s middle school has developed a schedule for courses and set hours when teachers will be available multiple times per week to deliver content in multiple ways and provide support. This schedule includes core classes as well as electives. Students without internet access will be provided hard copy instructional materials and grade-level/course resources (e.g., textbooks, workbooks, etc.) to complete their assignments. These materials will be created by staff to move students ahead in

their courses. All items will be made available for pickup, mailed or delivered to homes. Additionally, school supplies, such as paper, pencils, crayons, etc., will be made available for students and families upon request.

High school students (grades 9-12) will engage in online learning via Google Classroom or any other familiar online resources, as well as hard copy assignments. The District's high school has also developed a schedule for courses and set hours when teachers will be available multiple times per week to deliver content in multiple ways and provide support. This schedule will include core classes, electives, as well as [Michigan Virtual](#) online and St. Clair Community College dual enrollment courses. As previously stated, students without internet access will be provided hard copy instructional materials and grade-level/course resources (e.g., textbooks, workbooks, etc.) to complete their assignments. These materials will be created by staff to transition students ahead in their classes. All items will be made available for pickup, mailed, or delivered to homes. Additionally, school supplies, such as paper, pencils, crayons, etc., will be made available for students and families upon request.

Special Considerations for Students with Disabilities:

- *All students will receive FAPE, to the best extent possible, which may include specially designed instruction based on individual needs to ensure that students are making progress in the general education curriculum and towards the meeting of their IEP goals.*
- *The technology needs of each student with an IEP will be considered in order to provide access to general and special education services.*
- *For students with severe and profound needs, special education personnel, to the best extent possible, will work individually with families to identify creative and student-specific ways for the student to ensure that they are provided educational benefit with uniquely designed instruction.*
- *Best efforts will be made by special education and general education personnel to ensure that students with disabilities receive instruction that is consistent with their IEPs, or Section 504 Plans, including, as necessary, the provision of any related services.*

To keep students at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help students feel safe and valued, District staff will make contact with every student at least once per week. This may be done through the use of technology (for those that have access), such as email, [Google Meet](#), [Jitsi](#), [Zoom](#), or other forms of virtual meeting platforms, as well as phone calls. For students with technology access, teachers will also communicate each week through familiar instructional formats (i.e., [Google Classroom](#), [SeeSaw](#), [Edmodo](#), [Moodle](#), [Nearpod](#), etc.), with an emphasis on continuing to build positive relationships and maintaining connections. If students do not have access to technology, teachers will connect via phone or include notes to students in their instructional packets that focus on building positive relationships and maintaining connections. We are very sensitive to the fact that students and families may not have regular schedules and/or regular access to devices during these uncertain times, and will be flexible in our approaches to connect with students to help them feel safe and valued.

District staff will also keep students at the center of educational activities by considering five MAISA guiding questions (listed below) as they plan lessons and develop alternative modes of instruction:

1. *How will I engage students in the daily work for our district model?*
2. *How will my students access the information they need to be successful?*
3. *How will I engage students in the text, materials and assignments?*
4. *How will I scaffold instruction for students who are not yet ready to access a specific grade-level text independently and meet the requirements of FAPE?*
5. *How will I assess my students?*

Additional Considerations for Students with Disabilities:

- Reasonable efforts will be made to provide appropriate access for students with disabilities.
 - Clarity of written instructions will be provided to the best extent possible.
 - Reading and math levels for students with disabilities will be accommodated as deemed necessary to the best extent feasible, consistent with the student's IEP or 504 plan.
 - Shortened assignments will be provided to students with disabilities to account for demonstrated need of attention issues, consistent with the student's IEP or 504 plan.
 - Focused work in specific classes for students with disabilities will be provided, to the best extent possible, to make progress in the general education curriculum, consistent with the student's IEP or 504 plan.
 - Heightened efforts will be provided to ensure meaningful and equal access for students with disabilities.
 - Virtual behavioral consultation with parents to support work completion will be provided to the best extent possible.
 - Consideration for related services will take place to the best extent feasible.
 - Delivering all special education programs and related services in a reasonably and individually-appropriate manner will be given under the circumstances to the best extent feasible.
 - Documentation of the best efforts made by special education services and classroom personnel will be made to the best extent possible so as to support students with IEPs.
- B. The policies and procedures that the District will follow (unless it chooses to continue with alternative modes of instruction other than in-person instruction used in **Phases 1, 2, or 3**) when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. Face coverings (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
- i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

District and Building Implementation Plan:

- The expectations for the wearing of school appropriate face coverings and where to obtain clean face coverings, if one is needed, will be included in all District-to-parent communications, handbooks, student orientations, and staff orientations. (To be completed between Aug. 1 - Aug. 30)
- Students and parents will be required to watch a safety video on the wearing of and expectations for maintenance of face coverings. Students and parents will sign-off on their awareness of these policies before the students are permitted to enter the classroom on the first day of school. (To be completed between Aug. 1 - Aug. 30)
- Building, grounds, and transportation signage will be prominent throughout all school facilities and clearly identify who is required to wear face coverings in each designated area of the

building, grounds, or bus. (Completed by Aug. 15)

- The District will highly encourage all students and staff members to wear their own face coverings before arrival to school. However, face coverings will be ordered and made available in buildings to students and staff members as needed. Coverings will also be made available on busses. (Delivery taken by Aug. 15)
- Fabric and clear face coverings, where applicable, will be provided to PreK-5 teachers with the expectation to wear the clear mask during instruction. Any other teacher at any grade level may also request a clear face covering if they so choose. (Delivery taken by Aug. 15)
- Individuals (staff or students) who request a face covering exemption will need to meet with building-level administration to provide proper medical documentation before approval. (Beginning Aug. 15 and throughout academic year)
- All documented student exemptions from face coverings will be recorded in Skyward.
- PreK-5 students will not be required to wear a face covering once they are situated in the classroom unless the classroom activity places them in close proximity (2' or less) to other students.
- Students who are capable of wearing a face covering and refuse to do so in an area where a face covering is required will be directed to wear their face covering.
- Students showing patterns of non-compliance will be removed from the school building and placed into remote instruction until the student agrees to comply with this safety protocol. Parents will be notified of each instance of non-compliance by the administration. Continued removals from the school building may result in permanent placement into remote instruction with the student possibly being banned from coming to the school site.
- Guests to the school building (e.g., presenters, substitute teachers, etc.) will be issued a disposable face covering (if needed) upon signing in at the main office and will be instructed to wear the face covering at all times. Instances of non-compliance will result in the guest being escorted from the building by building-level administration.
- In instances of uncertainty about individuals not wearing face coverings, these matters will be relayed to the building-level administration for review and decisive action.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the Return to School Roadmap (p. 22-23).

District and Building Implementation Plan:

- Each classroom will have either a sink with soap or a hand sanitizer dispenser.
- Supplies (i.e., paper towels, soap, hand sanitizer, tissues, trash receptacles, etc.) will be checked daily and restocked in classrooms.
- Teachers will contact the office immediately if supplies run out during the school day.
- Hygiene protocols will be posted throughout the building and communicated via newsletters, web pages, bulletin boards, and the like.
- Teachers will teach and reinforce hygiene protocols on the first day of school and throughout the year (this may be done via video). Examples include:
 - Proper hand washing on the first day of school and reinforce weekly or more often if needed
 - How to cough and sneeze into their elbows, or to cover with a tissue/dispose of it in the trash, and wash/sanitize their hands
- Proper mitigation strategies, including hand washing and sneezing will be communicated to families via newsletters, web pages, bulletin boards, and the like. Parents and caregivers will be asked to review and reinforce these protocols with their child(ren).
- Maintenance/custodial staff will:

- Procure adequate soap, hand sanitizer, paper towels, tissues, etc., throughout the school year.
- Post signage related to cleaning and hygiene strategies in each room, restroom, throughout the hallways before the start of the academic year.
- Monitor hygiene supplies and refill as needed.
- Sharing school supplies will be limited, and each student will have their own materials (a list of these supplies will be generated as appropriate for each grade level and or specific middle school or high school course).

3. Spacing, Movement, and Access

Please describe how you would implement the **requirements** and recommendations for spacing, movement, and access.

District And Building Implementation Plan:

- Building/facility leaders and custodial staff will walk through each building by Friday, July 31, 2020, to assess the number of desks, tables, capacity to physical distance with existing student enrollment and furniture.
- Building/facility leaders will determine what furniture or supplies can be removed from the building or what alternate furniture can be used to create greater physical distance. Current physical distance between students and staff in district buildings ranges from 3 to 6 feet after those accommodations.
- Hallways, cafeteria, entry, and sidewalks may be marked in 6-foot increments by September 7, 2020.
- Signage will be posted throughout the building and on restroom doors reminding students, staff, and guests of practicing social distancing.
- All permitted guests will comply with the District's screening protocols (please see pp. 11-12).

4. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the Return to School Roadmap (p. 27).

District and Building Implementation Plan:

- District level administrators and custodial/maintenance staff will meet to review all guidance related to cleaning and disinfecting of buildings and to review building operations as well as the MI Safe Schools: Michigan's 2020-21 Return to School Roadmap.
- An inventory related to all cleaning supplies that are in compliance with EPA-approved products related to COVID-19 will be taken and orders will be made to address increased cleaning protocols.
- Cleaning supplies will be located in the main custodial supply room; staff members will notify the school's main office when cleaning supplies need to be replaced/refilled.
- All classrooms will be provided spray bottles with EPA-approved disinfectant or a diluted bleach solution, paper towels, face shields, and gloves, in order to implement new cleaning protocols. Staff must wear gloves, masks, and face shields when cleaning.
- Each building custodial team and administrator(s) will identify areas of frequent usage by staff and students. Maps will be created and available in the main custodial supply room and school office indicating areas of high usage to ensure substitute custodians are aware that these locations need to be monitored and cleaned on a more frequent basis.
- Custodial staff will routinely walk throughout buildings and disinfect all high frequency usage areas as much as possible; this includes during and after all evening activities/events in buildings.
- All elementary special classrooms (i.e., art, music, gym, media centers, etc.) will have

EPA-approved cleaning supplies stored in the classroom away from students. The teacher of record for the area will wipe down all frequently used materials after each class has exited with EPA-approved disinfectant or a diluted bleach solution. This will occur prior to the entrance of the next class.

- *Given the time constraints between classes and the emphasis on limiting movement and safety in secondary buildings, students (grades 6-12) will be encouraged to wipe down their own desks before they leave the room using an EPA-approved cleaning wipe. All cleaning supplies/wipes will be stored away from students.*
- *Classroom teachers will ensure students' desks are disinfected everytime they exit the room with an EPA-approved disinfectant or diluted bleach solution. Cleaning materials will be available for all staff as needed. All classrooms will have the appropriate EPA-approved disinfectant or diluted bleach solution in their rooms.*
- *Playground equipment will be disinfected once a week.*
- *A training on cleaning materials and protocols will be provided to staff. This training, at minimum, will include the appropriate use of PPE when cleaning, protocols for the classroom, and storage of cleaning materials/supplies.*
- *If possible, smaller areas, such as individual classrooms, may be closed for 24 hours before cleaning to minimize the risk of any airborne particles.*

5. Food Service, Gatherings, and Extracurricular Activities

Please describe how you would implement the requirements and recommendations for food service, gatherings, and extracurricular activities.

District and Building Implementation Plan:

- *At this time, no indoor assemblies will be held at the elementary and secondary buildings. All presentations that are needed will be done by remote monitors in the classrooms or by staff entering the room to share the needed information.*
- *At the elementary buildings, a schedule will be put together that allows three classrooms on a playground for recess at any given time. Teachers will be asked to move around the playground separating groups of students more than 10. Face masks will be worn at all times on the playground unless the individual is medically unable. Students will use hand sanitizer before entering the building.*
- *All elementary students will be served lunch in a specified location. Food Service staff will provide meals and disposable utensils.*
- *Elementary lunchroom supervisors will support classrooms during meal times and monitor students.*
- *Due to social distancing requirements on playgrounds, a rotating lunch recess schedule will be developed.*
- *At the secondary level to start the year, a designated area may be identified to permit eating outside. Trash cans will be placed around the area to support cleanup.*
- *Additional lunchroom supervisors may be hired to supervise students during their designated lunch times.*
- *All students will wear masks into the cafeteria and can remove them while eating. They will put them back on when eating is completed.*
- *At the secondary level, the cafeteria will be open to students. Students will be facing the same way and social distancing will be encouraged by staff supervising students in the cafeteria.*
- *At the secondary level, excess tables will be removed to follow social distancing guidelines (approx. 3-6 ft.).*
- *Secondary students will enter the meal service line in a staggered schedule; students will be separated in a staggered fashion, to avoid long lines.*

- *Markings may be put on the floor to designate 6' social distancing as students wait in line in the cafeteria, counselor's office or school office.*
- *All cafeteria workers will be expected to wear face coverings (masks), face shields and gloves when handling food items. They will all be expected to wash their hands according to CDC guidance. Visual guidance will be in the kitchen and by every sink to encourage the correct procedure for hand washing.*
- *All field trips are suspended; this will be revisited as we move to Level 5.*
- *All extracurricular activities will require face masks. School dances and events over 50 students will be temporarily discontinued and will be reevaluated as we move to other levels.*

6. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the Return to School Roadmap (p. 27).

District and Building Implementation Plan:

- *The District will follow and adhere to all guidance published by Michigan High School Athletic Association (MHSAA), National Federation of State High School Associations (NFHS), and Marysville Public Schools Athletic Guidelines 2020-2021.*

7. Screening

Please describe how you will implement the **requirements** for screening protocols from the Return to School Roadmap (p. 24).

District and Building Implementation Plan:

- *The District will cooperate with the St. Clair County Health Department regarding implementing protocols for screening students and staff.*
- *The COVID-19 Workplace Health Screening Agreement will be completed by each staff member in the district before the start of the contractual first day of the 2020-21 academic year.*
- *The COVID-19 School Health Screening Agreement will be completed for each student by the parent or guardian before the first day of school. The student screening must be done daily.*
- *Each school building will identify a remote and secluded room to serve as an isolation area. This room will be outfitted with appropriate PPE, such as gowns, face shields, N95 masks, gloves, sanitizing wipes, communication devices, etc.*
- *Each building will have an identified staff member to serve as the COVID-19 monitor. These duties will take precedence over any other responsibilities. There will also be identified secondary staff members available to support if needed.*
- *From the time of identification of potential symptoms, the student or staff member will be monitored by the COVID-19 monitor until the student or staff member safely exits the building.*
- *Parent communication will be made immediately with clear and concise directions on where to report for testing.*
- *The health department will be contacted after parents have been contacted to assist in contact tracing and notification of exposed individuals.*
- *The district will continue to send home communications to parents/caregivers encouraging them to monitor their children daily for symptoms and fevers. The district will encourage the parents/caregivers to notify their child(ren)'s medical providers of any symptoms or fevers that are present. The district will also remind parents/caregivers to keep their child(ren) home from school when they are sick or develop a fever. The district will also notify parents/caregivers of any changes to this process.*
- *During the time of quarantine, the student will be asked to self identify the location and individuals they came into contact with for the past 48 hours to the best of their recollection.*

Priority will be placed on those individuals that they were in contact with for a sustained 15 minutes or more with less than 6' of social distancing.

- *If a staff member has a positive workplace health screening, they will immediately report this to their building administrator; if an administrator is not available, the staff member will contact the office of the superintendent.*
- *Positive tests for staff members will require a minimum of 10 days quarantine from the first day symptoms were prevalent. Days of quarantine for COVID-19 positive results will NOT count against an employee's sick time (bank).*
- *All visitors, to any school, will not be permitted into buildings, unless absolutely necessary.*
- *All visitors will have a symptom and temperature check upon entry into any school.*

8. Testing Protocols for Students and Staff and Responding to Positive Cases

Please describe how you will implement the **requirements** of testing protocols for students and staff and responding to positive cases from the Return to School Roadmap (p. 25).

District and Building Implementation Plan for Testing Protocols for Students and Staff:

- *The District will cooperate with the St. Clair County Health Department regarding implementing protocols for screening students and staff.*
- *Students who develop a fever, become ill, or clinically unstable with COVID-19 symptoms at school will wear a mask and be transported for off-site testing by their parent or guardian, emergency contact, or ambulance.*
- *Staff who develop a fever or become ill with COVID-19 symptoms at school will wear a mask and be transported or directed to off-site testing.*
- *Symptomatic students and staff sent home from school will be kept home until they have tested negative for COVID-19, or have been released from isolation according to CDC guidelines.*
- *Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home.*
- *In the event of a lab or clinically diagnosed case of COVID-19, immediate efforts will be made to contact any close contacts (those who spent more than 15 minutes less than 6' feet in close proximity to the student or staff member) so that they can be quarantined for 14 days at home. Students and staff will be closely monitored for any symptoms of COVID-19. At this time, empiric testing of all students or staff members in the class is not recommended; only those that develop symptoms will be required to undergo COVID-19 testing.*

District and Building Implementation Plan for Responding to Positive Cases:

- *The District will cooperate with the St. Clair County Health Department if a confirmed case of COVID-19 is identified, and in particular, must collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school.*
- *The District will notify the St. Clair County Health Department, parents, students, and staff immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.*
- *The District, in conjunction with the St. Clair County Health Department, will initiate contact tracing, following regular public health practice. Anyone who was within close contact of the case (less than 6' feet apart for ≥ 15 minutes) will be asked to self quarantine for up to 14 days after exposure.*
 - *The District, in conjunction with the St. Clair County Health Department, depending on the situation, may identify other contacts who require quarantine. Schools can help the*

St. Clair County Health Department by collecting data and contact information of those exposed.

- *Staff will adhere to confidentiality laws and statutes that protect student and staff health information. Student communicable disease related information is protected health information; even if a family/student acknowledges and publicly discloses a positive test, school staff and officials must not participate in discussions or acknowledge a positive test.*
- *Employees with a confirmed case of COVID-19 should only return to the workplace after they are no longer infectious. As a result, the District will follow instructions about return to work, using the most current guidelines from the CDC for this determination and the St. Clair County Health Department.*
- *Cleaning staff will wear a surgical mask, gloves, and a face shield when performing cleaning of school buildings and sites.*
- *If possible, smaller areas, such as individual classrooms, should be closed for 24 hours before cleaning to minimize the risk of any airborne particles.*

9. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the Return to School Roadmap (p. 28).

District and Building Implementation Plan:

- *Contact will be made to all transportation companies that support the District to ensure that they have received a copy of the criteria in the MI Safe Schools: Michigan's 2020 Return to School Roadmap.*
- *A weekly meeting will be held with district transportation supervisors or contracted transportation departments to review the criteria required for Phase 4 and discuss concerns or issues arising.*
- *A breakdown of the aforementioned items will be presented to Marysville School Bus, Inc., to ensure that they can comply with the items required.*
- *The transportation agreement between the District and Marysville School Bus, Inc., may be altered to address the cleaning, sanitizing and professional development that is needed for the fleet.*
- *Signage will be added to each bus to address the use of face masks for all students and drivers, use of hand sanitizers and cleaning protocols.*
- *Marysville School Bus, Inc., will assess the number of buses that may be on the road and re-evaluate weekly based on student participation rates.*
- *Marysville School Bus, Inc. will order hand sanitizer and supplies in which to brace/mount at the entrance of each bus.*
- *Marysville School Bus, Inc. will develop an ordering plan and schedule to obtain cleaning supplies in compliance with the CDC that can be utilized in the cleaning of the bus between routes and the wiping down of frequent areas of contact.*
- *Busses will be properly cleaned after the departure of the last child from each run once the bus has returned to the transportation garage. Logs and video will be maintained for a period of 90 days.*
- *Face masks will be available at the entrance of the bus in the event that a student does not come to the bus equipped with the necessary item.*
- *Communication will be sent out by the District weekly to families, related to the mandatory nature of wearing a face mask on the bus. All staff and students, if medically feasible, must wear a mask in order to be transported, unless it is determined on a case by case basis that it is not safe for the bus driver to wear a facial covering.*

- *Communication documents will be developed to enable the drivers of the buses to know what the safety plans are for any specific students and who, for medical reasons, will not be wearing a face mask.*
 - *Professional development will be provided for all Marysville School Bus, Inc. drivers related to the changes including, but not limited to, the appropriate usage of face masks and policies regarding the requirement of their usage on the bus, hand sanitizing, and cleaning protocols to address the cleaning and disinfecting of the bus before and after every route. A check sheet with time and date of each cleaning will be provided to staff to complete each time the bus is cleaned.*
 - *Marysville School Bus, Inc. drivers, weather permitting, will keep windows open on the bus both in route and when stopped.*
 - *On those buses with specialized transportation and equipment needs, Marysville School Bus, Inc. drivers will disinfect the equipment upon entrance to the bus. This will be noted in the cleaning log.*
- C. Describe the policies and procedures that the district will follow when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan.

*All routines and protocols listed above for **Phase 4** will remain in place while in **Phase 5**. However, if additional information is learned and/or if the Marysville Public Schools District remains in **Phase 5** for a prolonged period of time (more than 45 calendar days), this plan may be amended to relax restrictions that are Required or Strongly Recommended.*

1. Indicate which highly recommended protocols from the Return to School Roadmap the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan.

*The Marysville Public Schools District will incorporate the following highly recommended protocols from the Return to School Roadmap when the region in which the District is located is in **Phase 5** of the Michigan Safe Start Plan:*

Hygiene:

- *Provide adequate supplies to support healthy hygiene behaviors (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques).*
- *Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol.*
- *Educate staff and students to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately using proper hand hygiene techniques.*
- *Students will be encouraged to wash their hands or use hand sanitizer after changing any classroom; teachers in the classroom will also be encouraged to wash their hands or use sanitizer every time a new group of students enters their room.*

Screening of Students, Staff, and Visitors:

- *Every school should identify and designate a quarantine area and a staff person to care for children who become ill at school.*
- *Students who become ill with symptoms of COVID-19 at school should be placed in an identified quarantine area with a facial covering in place until they can be picked up. Identified school staff caring for these children should wear a face covering, with the exception of students with special*

needs requiring aerosolized procedures in which an N95 mask is required.

- *Symptomatic students sent home from school should be kept home until they have tested negative or have completely recovered according to CDC guidelines.*
- *Strict records, including date and time, should be kept of non-school employees or other visitors entering and exiting the building.*

Testing Protocols for Students and Staff:

- *Students who develop a fever or become ill with symptoms of COVID-19 at school will wear a mask and be transported by their parent/guardian, emergency contact, or ambulance, if clinically unstable, for off-site testing.*
- *Staff who develop a fever or become ill with symptoms of COVID-19 at school will wear a mask and should be transported for off-site testing.*
- *Parents and guardians will be notified of the presence of any laboratory positive or clinically diagnosed cases in the classroom and/or school to encourage closer observation for any symptoms at home.*
- *Symptomatic students and staff sent home from school will be kept home until they have tested negative or have been released from isolation according to CDC guidelines.*
- *In the event of a lab or clinically diagnosed case of COVID-19, immediate efforts will be made to contact any close contacts (those who spent more than 15 minutes within six feet to the student or staff member) so that they can be quarantined at home. Classmates should be closely monitored for any symptoms. At this time, empiric testing of all students in the class is not recommended; only those that develop symptoms require testing.*

Responding to Positive Cases:

- *The District will notify the St. Clair County Health Department, parents, students, and staff immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.*
- *The District, in conjunction with the St. Clair County Health Department, will initiate contact tracing, following regular public health practice. Anyone who was within close contact of the case (less than 6' feet apart for ≥ 15 minutes) will be asked to self quarantine for up to 14 days after exposure.*
 - *The District, in conjunction with the St. Clair County Health Department, depending on the situation, may identify other contacts who require quarantine. Schools can help the St. Clair County Health Department by collecting data and contact information of those exposed.*
 - *Staff will adhere to confidentiality laws and statutes that protect student and staff health information. Student communicable disease related information is protected health information; even if a family/student acknowledges and publicly discloses a positive test, school staff and officials must not participate in discussions or acknowledge a positive test.*
- *Employees with a confirmed case of COVID-19 should only return to the workplace after they are no longer infectious. As a result, the District will follow instructions about return to work, using the most current guidelines from the CDC for this determination and the St. Clair County Health Department.*
- *Cleaning staff will wear a surgical mask, gloves, and a face shield when performing cleaning of school buildings and sites.*
- *If possible, smaller areas, such as individual classrooms, should be closed for 24 hours before cleaning to minimize the risk of any airborne particles.*

Food Service, Gatherings, Extra-curricular Activities:

- *Serving and cafeteria will use barrier protection including gloves, face shields, and facial coverings.*
- *Students, teachers, and cafeteria staff wash hands before and after every meal.*
- *All gatherings, including those that occur outdoors, will comply with current and future executive orders.*
- *If field trips occur, they should comply with transportation guidelines within this document, including mandatory facial coverings.*

Athletics:

- *Indoor spectator events are limited to 50 people. Large scale outdoor spectator or stadium events are limited to 250 people. Spectators not a part of the same household must always maintain 6' feet of distance from one another.*
- *Students, teachers, and staff will use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant will confirm that they are healthy and without any symptoms prior to any event.*
- *Athletic equipment can be cleaned with either an EPA-approved disinfectant or diluted bleach solution before and after each use.*
- *Buses will be cleaned and disinfected before and after every use, as detailed in the subsequent "Busing and Student Transportation" section. Likewise, student/athletes and coaching staff will comply with transportation guidelines within this document, including mandatory facial coverings.*
- *Each participant will use a clearly marked water bottle for individual use. There should be no sharing of this equipment.*

Cleaning:

- *Frequently touched surfaces including lights, doors, benches, and bathrooms should undergo cleaning at least every four hours with either an EPA-approved disinfectant or diluted bleach solution.*
- *Libraries, computer labs, arts, and other hands-on classrooms should undergo cleaning after every class period with either an EPA-approved disinfectant or diluted bleach solution. Efforts must be made to minimize sharing of materials between students, as able.*
- *Student desks should be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period.*
- *Playground structures should continue to undergo normal routine cleaning, but using an EPA-approved disinfectant is unnecessary.*
- *Athletic equipment can be cleaned with either an EPA-approved disinfectant or diluted bleach solution before and after each use.*
- *Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use such products.*

Bussing and Student Transportation:

- *All students will use hand sanitizer before entering the school bus. Hand sanitizer will be provided on the bus for all students.*
- *The bus driver, staff, and all students in grades preK-12, if medically feasible, should wear facial coverings while on the bus.*
- *School buses will be cleaned and disinfected regularly. Students will not be present when a vehicle is being cleaned.*
- *Frequently touched surfaces in the school bus will be cleaned and disinfected (e.g., surfaces in the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls,*

- doors and windows, and grab handles) prior to morning routes and prior to afternoon routes.
- Clean, sanitize, and disinfect equipment including items such as car seats and seat belts, wheelchairs, walkers, and adaptive equipment being transported to schools.
- Create a plan for getting students home safely if they are not allowed to board the vehicle.
- If a student becomes sick during the day, they should not use group transportation to return home and should follow protocols outlined above.
- If a driver becomes sick during the day, they will follow protocols for sick staff outlined above and should not return to drive students.

Medically Vulnerable Students and Staff:

- Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Programs, Individualized Family Service Plans, or 504 plans, etc.) for accommodating students with special healthcare needs and updating their care plans as needed to decrease their risk for exposure to COVID-19.
- The District will continue to follow its current processes and practices for students/families and staff who self-identify as high risk for severe illness due to COVID-19 and develop plans, if applicable, to address requests for alternative learning arrangements or reasonable work accommodations.

Transportation:

- Inventory buses, contractors, including any vehicles used for transporting students to/from school or to other school events, and students riding buses. Address questions, such as:
 - How many buses are or could be made available in the district?
 - How much variation is there in the size and maximum capacity of buses in the district?
 - How have the buses been currently or historically used (i.e., transportation to/from school, transportation for multiple schools, athletic events, food service delivery)?
 - How many drivers will be returning? How many are in the training pipeline? What is the plan to address any shortage of drivers?
- Assess whether any bus contractors have been impacted by COVID-19 (i.e., closed or opt-out from current routes).
- Inventory bus drivers to understand the extent of high-risk populations.
- Finalize bus procedures for bus drivers and students that are informed by public health protocols.
- Encourage close collaboration between transportation and IEP teams to monitor changes to students' IEPs and implement accordingly.

2. Indicate which highly recommended protocols from the Return to School Roadmap the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan.

District Response: NONE

- D. After considering all the protocols that are highly recommended in the Return to School Roadmap, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

After considering all the protocols that are highly recommended in the Return to School Roadmap, the District plans not to exclude protocols that are highly recommended for any of the categories above, with the exception of spacing desks 6' apart in classrooms and class sizes being kept to the level afforded by necessary spacing requirements. Nonetheless, spacing 6' between desks will be done to the extent that it is feasible.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: Thursday, August 13, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:



David Schmorrow, President
Board of Education
MARYSVILLE PUBLIC SCHOOLS

Link to the approved Plan posted on the District/PSA/nonpublic school website:

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Dr. Shawn K. Wightman

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator: Friday, August 14, 2020

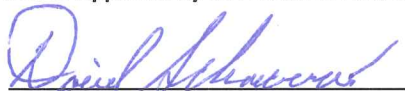
Date Submitted to State Superintendent and State Treasurer: Friday, August 14, 2020

COVID-19 Preparedness and Response Plan Assurances

The Marysville Public Schools District agrees to meet all of the following requirements of Executive Order 2020-142:


- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster-related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the Michigan Safe Start Plan it will provide for the continued payment of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the Michigan Safe Start Plan it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the Michigan Safe Start Plan it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Date of Approval by the Board of Education: Thursday, August 13, 2020


David Schmorrow, President


Kevin Palmateer, Vice President


Nicole Winston, Secretary


Dave Watson, Treasurer


Barry Kreiner, Trustee


Michelle Kut, Trustee


Ben Lasher, Trustee